

Minutes of the St. Clement Cemetery Board, July 16, 2026

The meeting was called to order by President Gerald Luebrecht at 7 pm. Members present were: Gerald Luebrecht, President; Chris Hummel, Vice-president; Larry Twellman, Secretary/Treasurer; Fern Grote and David Korte. Larry Twellman opened the meeting with a prayer.

Chris Hummel moved to approve the minutes of the January 12, 2026 regular meeting as presented. Fern Grote seconded and the motion carried 5-0.

Larry Twellman presented the Cemetery Annual Report that listed 21 burials during the fiscal year, receipts of \$26,665 and expenditures of \$23,720 and a balance of funds in cemetery accounts of \$568,227. Chris Hummel moved to approve the report and to direct the Secretary/Treasurer to submit the report to the St. Clement Parish Council and to the St. Clement Finance Council and to post the report at the entrances to church and on the parish website, David Korte seconded and the motion carried 5-0.

The board reviewed the Financial Report that listed the types of receipts and expenditures for the year and the total of all cemetery funds. Fern Grote moved to approve the Financial Report, David Korte seconded and the motion carried 5-0.

Larry Twellman submitted for board approval a listing of expenditures from a Petty Cash fund that was established in 2017. Chris Hummel moved to approve the Petty Cash Fund Report and to direct the Secretary/Treasurer to continue with the fund as set up and to provide a yearly report on the fund and to maintain records for the two previous fiscal years, Gerald Luebrecht seconded and the motion carried 4-0 with 1 abstention.

Action on a possible Columbarium was tabled until the January meeting. There have been no further changes in the availability of the Adams property located just south of the cemetery.

Chris Hummel moved to mail postcards in October to those who have purchased cemetery plots or who have parents/relatives buried in St. Clement Cemetery and to request that a minimum donation of \$30 be suggested for the upkeep of the cemetery, Larry Twellman seconded and the motion carried 5-0.

Chris Hummel moved to revise the cemetery by-laws to include categories for the fees for the purchase of a grave plot. Included in the fee category was a new category that defined individuals who were once registered as members of the parish but who no longer attended services nor contributed to the parish, Fern Grote seconded and the motion carried 5-0.

Gerald Luebrecht moved to have Larry Twellman attend the next meeting of the St. Clement Parish Council to suggest that the cemetery and the parish split the cost of the removal of the tree on the border between the cemetery and the school playground and to enter into an agreement with the contractor to remove two trees along the highway next to the cemetery at the cemetery's expense, Chris Hummel seconded and the motion passed 5-0.

There was a discussion on the removal of some of the dirt located in the back of the cemetery that was there as excess dirt that remained after a burial. The board took no action.

Chris Hummel moved to ban the installation of any flat monuments after January 1, 2027, Larry Twellman seconded and the motion passed 5-0.

Fern Grote asked that the board consider the installation of larger flags around the cemetery roadways and along the highway instead of placing flags on individual graves for Memorial Day and Veterans Day.

David Korte moved to schedule the next regular meeting of the board for Thursday, January 21, 2027, at 7 pm in the Parish Center, Larry Twellman seconded and the motion passed 5-0. David Korte then moved to adjourn the meeting, Chris Hummel seconded and the motion passed 5-0. Larry Twellman then led a closing prayer.